

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will take effect at 10.00a.m. on Thursday 10 December 2020, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Mid Sussex District Council Local Development Scheme

The Cabinet Member for Housing and Planning approved the Council's updated Local Development Scheme for publication in December 2020.

Renewal of Lease at Unit 14, The Orchards Haywards Heath (EXEMPT)

The Deputy Leader authorised the renewal of the lease for Unit 14, The Orchards, Haywards Heath.

Surrender of Lease at Unit 15, The Orchards Haywards Heath (EXEMPT)

The Deputy Leader authorised the surrender of the lease for Unit 15, The Orchards, Haywards Heath.

Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Committee Meetings

Please note that all meetings are virtual meetings and start times vary, as detailed below.

The revised Programme of Meetings approved at Council on 30 September 2020, sets out the schedule of Council meetings for the remainder of the municipal year. Arrangements for November and December are listed below:

DECEMBER 2020

- 9 December – Council @ 6pm
- 10 December – Planning Committee @ 4pm
- 14 December – Cabinet Grants Panel @ 4pm
- 17 December – District Planning Committee @ 2pm

JANUARY 2020

- 11 January – Cabinet @ 4pm
- 13 January – Scrutiny Committee for Leader, Finance and Performance @ 5pm
- 14 January – District Planning Committee @ 4pm
- 18 January – Standards Committee @ 6pm

20 January – Scrutiny Committee for Housing, Planning and Economic Growth @ 5pm

21 January – Planning Committee @ 4pm

27 January – Charity Trustees & Council @ 5:45pm

Public access to the meetings is via a live stream video through the Council's official [YouTube channel](#). A link to the live stream is also provided on the Council's Facebook page in advance of each meeting. Owing to the Coronavirus (COVID-19) Pandemic, regular updates on the status of meetings in the coming weeks will be provided to Members and the website will be continually updated.

Democratic Services has updated your O365 calendar with the revised dates and times, including the links to join the Zoom meetings.

Agendas – Items to be Considered

Council – 9 December 2020 @ 6pm

Review of Members Allowances - 2021-22.
Councillor Absence Due to Ill Health.
Parking Strategy and Action Plan 2020-2030.
Council Taxbase 2021/22.
Recommendations from Cabinet held on 23 November 2020.
Exempt Report - Transfer of Land at Haywards Heath.
Motions on Notice.

Planning Committee – 10 December 2020 @ 4pm

Recommended for Approval
DM/19/4077 60 - 64 Church Walk, Burgess Hill, West Sussex, RH15 9AS - Change of use of first floor and erection of roof extension to create two additional storeys providing 15 residential (use class C3) apartments - https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PYOUSOKT0DH00
Other Matters
TP/20/0002 Ayrton House, Borers Arms Road, Copthorne, RH10 3LH

Member Development Learning

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please contact Member Services.

Information and News

Chairman's Fundraising:

Name a Star for Someone Special

To help raise funds for the Chairman's Charity we are joining in with a project run annually by The Royal Marsden Cancer Charity. The project "I've named a star for someone special" is the opportunity to celebrate the life of someone dear to you. Every December thousands of gold stars are displayed on the Christmas trees outside the hospitals in Chelsea and Sutton, each one with the name of someone special handwritten in the centre.

Some stars are named in memory of a special person who lost their battle with cancer, whilst survivors of cancer celebrate their successful treatment. A survivor said "the whole event is about celebrating a life so I name a star for myself to celebrate the fact that I'm still here, I'm still fighting and I'm so grateful to The Royal Marsden for everything they've done for me".

Every named star will help the Royal Marsden to continue to make a vital difference to the lives of cancer patients by ensuring their nurses, doctors and research teams can provide the very best care and develop life-saving treatments used across the UK and around the world.

Please contact Democratic Services on 7227 if you would like to name a star for £1.00. (Your name will not appear on the star.)

Raffle

The Christmas Raffle has been now launched to support the work of Woodlands Mead School and tickets are available online.

To purchase tickets, please go to www.justgiving.com and [click Donate](#). Tickets are £1 each. JustGiving sends your donation straight to the charities, so it's a quick and safe way to donate. Please do make sure you include your full name.

We would still welcome additional prizes, if possible, so we can make this year's raffle a great success. Any donations would be most welcome at Reception, marked for Democratic Services attention, and very much appreciated.

Mid Sussex Covid Guidance – Tier 2 from Wed 2 December 2020

From 0:01 hours on Wed 2nd December Mid Sussex along with the rest of West Sussex moved to Tier 2 of the Government's levels. Covid rates in Mid Sussex have been well above the West Sussex average for the past month. They have fallen from their Mid- November peak but are still above 50 cases per 100,000 population in all age brackets. The Tier 2 restrictions are unlikely to keep the virus rates falling and therefore it is important residents are cautious and stick to the restrictions below to avoid our Covid numbers rising rapidly at they did in October 2020 under the previous Tier 1 restrictions. When heading back to all the local shops residents would be wise to go at less busy times.

Please be aware of, and communicate with residents, the elements of Tier 2, including -

- you must not socialise with anyone you do not live with or who is not in your support bubble in any indoor setting, whether at home or in a public place
- you must not socialise in a group of more than 6 people outside, including in a garden or a public space – this is called the 'rule of 6'
- businesses and venues can continue to operate, in a COVID-Secure manner, other than those which remain closed by law, such as nightclubs
- pubs and bars must close, unless operating as restaurants. Hospitality venues can only serve alcohol with substantial meals
- hospitality businesses selling food or drink for consumption on their premises are required to:
 - provide table service only, in premises which sell alcohol
 - close between 11pm and 5am (hospitality venues in airports, ports, transport services and motorway service areas are exempt)
 - stop taking orders after 10pm
- hospitality businesses and venues selling food and drink for consumption off the premises can continue to do so after 10pm as long as this is through delivery service, click-and-collect or drive-through
- early closure (11pm) applies to casinos, cinemas, theatres, museums, bowling alleys, amusement arcades, funfairs, theme parks, adventure parks and activities, and bingo halls. Cinemas, theatres and concert halls can stay open beyond 11pm in order to conclude performances that start before 10pm
- public attendance at outdoor and indoor events (performances and shows) is permitted, limited to whichever is lower: 50% capacity, or either 2,000 people outdoors or 1,000 people indoors
- public attendance at spectator sport and business events can resume inside and outside, subject to social contact rules and limited to whichever is lower: 50% capacity, or either 2,000 people outdoors or 1,000 people indoors
- places of worship remain open but you must not socialise with people from outside of your household or support bubble while you are indoors there, unless a legal exemption applies
- weddings and funerals can go ahead with restrictions on numbers of attendees – 15 people can attend wedding ceremonies and receptions, 30 people can attend funeral ceremonies, and 15 people can attend linked commemorative events such as wakes or stone settings.
- organised outdoor sport, and physical activity and exercise classes can continue
- organised indoor sport, physical activity and exercise classes will only be permitted if it is possible for people to avoid mixing with people they do not live with (or share a support bubble)

with). There are exceptions for indoor disability sport, sport for educational purposes and supervised sport and physical activity for under-18s, which can take place with larger groups mixing

- you can continue to travel to venues or amenities which are open, but should aim to reduce the number of journeys you make where possible
- if you live in a tier 2 area, you must continue to follow tier 2 rules when you travel to a tier 1 area. Avoid travel to or overnight stays in tier 3 areas other than where necessary, such as for work, education, youth services, to receive medical treatment, or because of caring responsibilities. You can travel through a tier 3 area as a part of a longer journey
- for international travel see the Foreign, Commonwealth and Development Office travel advice for your destination and the travel corridors list

Further details can be found at <https://www.gov.uk/guidance/tier-2-high-alert>

Census 2021 will provide a snapshot of modern society

Households across Mid Sussex will soon be asked to take part in Census 2021. The official Census day will be on March 21. It will be the first run predominantly online, with households receiving a letter with a unique access code, allowing them to complete the questionnaire on their computers, phones or tablets from early March

The census will include questions about sex, age, work, health, education, household size and ethnicity. And, for the first time, there will be a question asking people whether they have served in the armed forces, as well as voluntary questions for those aged 16 and over on sexual orientation and gender identity.

A successful census is critical to ensuring our communities receive the funding and support that they deserve over the next decade. Nationally, councils play an important role in supporting the delivery of the Census with essential local knowledge. Members will be pleased to know that MSDC officers are already working with the local Census Engagement Manager, appointed by the Office for National Statistics, covering Mid Sussex, Horsham and Crawley.

As part of the wider community engagement exercise that the Council is providing support for, the Census Engagement Manager will shortly be contacting members directly to provide background information to help you understand the Census process in more detail and allow you to better direct constituent enquiries that you may receive in March. Please look out for the communication.

For information, the following MSDC officers are managing the authority's relationship with the census over the next few months:

- Tom Clark - Census Liaison Manager
- Keith Stanton - Assistant Census Liaison Manager

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

01 December 2020 - [Free parking after 3pm on Saturdays](#)